

Boston Ski & Sports Club

2011 Volleyball - Team Registration Process & Policies

PLEASE READ ALL OF THE FOLLOWING BEFORE SUBMITTING.

YOU (AS CAPTAIN) ARE RESPONSIBLE FOR KNOWING ALL THE INFORMATION WITHIN THIS PACKET AND FEES INCURRED BY YOUR TEAM!

****PLEASE NOTE THE IMPORTANT POLICIES REGARDING PAYMENT AND ROSTER SUBMISSIONS**

In order to reserve a spot, you must provide deposit or full payment at the time of signup. Any registration without appropriate payment will not be accepted. We accept MasterCard or VISA only. American Express or Discover cannot be used. If you are paying by check, your team space is not guaranteed until we have check in hand. All registration forms MUST include a credit card number.

Any team registering after the initial number of accepted teams has been reached will be placed on a wait list. I strongly suggest turning in all the appropriate info ASAP as space will fill fast. Credit Card charges and Checks for waitlist teams will be held until a space opens up.

EARLY REGISTRATION DISCOUNT:

Sign up your team a month in advance and SAVE \$50 off the team fee.

For 2011 BSSC will offer more outdoor Volleyball leagues than ever.
All leagues play from 6pm-dusk. The following leagues will be offered:

- Mondays at Arsenal Park in Watertown – starting June 6 – 42 teams max
Coed 6's on a Men's net: AB/LI (Advanced Beginner/Low Intermediate), Intermediate, Int/Advanced
Reverse Coed 4's (women's net with back row hitting allowed): Intermediate & Advanced
- Thursdays at Bunkerhill Community College, Charlestown (Orange Line) - starting June 9 – 12 tms max
Coed 6's on a Men's net: AB/LI (Advanced Beginner/Low Intermediate), Intermediate, Int/Advanced
- Thursdays at Brandeis University in Waltham (Commuter rail) - starting June 9 – 36 teams max
Coed 6's on a Men's net: AB/LI (Advanced Beginner/Low Intermediate), Intermediate, Int/Advanced
Reverse Coed 4's (women's net with back row hitting allowed): Intermediate & Advanced

Important dates and details

Teams may register and receive a \$50 early signup discount if they sign up a month in advance.
The following information will be required at signup:

- **Contact information for captain:** Name, address, Home, Work, Cell phone numbers, primary and secondary email addresses (if applicable), date of birth
- **Team information**
 - **Team Name**
 - **Prior season's division** as well as division request for the current season.
BSSC makes all final decisions on a team's appropriate division
 - **Team color choices**, 1st and 2nd. These are not guaranteed
 - **T-shirt quantity** and size breakdown. The standard allotment that follows is what you will receive if you do not specify sizes:
1 Medium, 4 Large, and 3 Extra Large for the 6's
1 Medium, 3 Large and 2 Extra Large for the 4's

TEAM CONFIRMATION INFORMATION

Upon confirmation of registering a team, the team captain will receive 3 separate emails.

- i. **Team confirmation:** This will include an attachment that has basic details and timetables for the league
- ii. **A payment receipt:** You will now receive an e-mail receipt for any and all payments made.
 1. *If your team is waitlisted – you will note that the “Total Paid” says zero because you have not been charged.*
- iii. **Team Roster Link:** You now have full control of your roster up to the roster deadline. You will be sent a unique link and password to log into your team’s roster. You will need the following information for every player so that we can electronically confirm their membership status. All information is REQUIRED.
 1. First and last name
 2. Email address
 3. Birth date
 4. Phone number
 5. Gender
 6. Membership status (enter what you know, we will update this with the correct info)

Spelling and accuracy are important; otherwise the system will view them as a non member and you will be charged a non-member fee for that person. Our advice is to send a request out to your teammates for this info sooner rather than waiting until the last minute.

You can make changes and upload new rosters to BSSC as your team make up changes. Non member fees will be processed on the roster lock date (as specified in your confirmation, usually 3 weeks after league starts). At that point you will be charged for anyone who is “still” not a BSSC member. One of the benefits is that those people who join after the season starts but before the deadline will no longer slip through the cracks.

PLEASE DO NOT DELETE THE “Team Roster Login Information” EMAIL AS YOU WILL NEED THE PASSWORD & LINK PROVIDED WITHIN IT TO MAKE ANY ROSTER CHANGES.

TEAM FEES AND ALL NON-MEMBER FEES ARE THE RESPONSIBILITY OF THE CAPTAIN

- 1) **Early Sign up Discount:** Register your team with payment a month in advance and you’ll SAVE \$50 off of the team fee.
- 2) **Team Fee:** Full team fee will be processed upon registration.
- 3) **Non-member fees:** Rosters are to be submitted using the online link mentioned above (failing to complete the form can result in your team being removed from the league and/or charged the maximum number of non-member fees). Rosters will be electronically checked against BSSC database to verify members/non-members and captains will be notified of the membership status of their players at the first game. Payment for non-member fees will be processed at the end of the 3rd week of the league. At this time, any unpaid balances will be charged to the credit card provided. If no roster is given, the maximum non-member fee will be charged (15) and the team will be eliminated from the league.
- 4) **Membership status** – To avoid the \$25 non-member fee, a player must be a member for the duration of the session.
 - a. **Memberships that expire during the session:** If they do not renew before the roster deadline (By renewing for \$50, it will extend their membership for one full year from the present expiration date), the captain will be charged the \$25 non-member fee.

- b. **Non-members wishing to join BSSC:** To avoid the \$25 non-member fee, a player must join BSSC (\$65 for a full year) during the first 3 weeks of the session. Once the \$25 fee is paid, it will not be refunded to the captain, the player must pay the \$25 to the captain directly and they can no longer apply the \$25 toward a membership.
- c. **Roster changes are allowed up to the 3rd week of the session.**

5) **Receipts** – Any time a payment is processed you will receive an email confirmation from the transaction.

Breakdown of Costs:

Team fee: \$350 for 6's & \$300 for 4's paid to BSSC, remember you'll receive a \$50 discount if you register a month in advance

Non-member fees: \$25 per nonmember listed on your roster. Paid to BSSC

Other Important information...

- 1) **Individual payments – We will not accept individual payments for a team fee unless collected by the captain and sent together.** Individuals calling to pay their portion of the team fee will not be taken. Entire team fee (including non-member fees) is the responsibility of the captain.
- 2) **Refund Policy**
 - a. Greater than 28 days prior to start of league a refund of amount paid will be given, less \$50 service charge.
 - b. Within 28 days of start of league... NO REFUND will be given unless league is full and a suitable replacement can be made. If replaced, a refund will be given, less a minimum \$50 service charge.
 - c. Within 14 days of start of league...NO REFUND.
- 3) **Forfeit Policy –**
 - a. Forfeiting in advance – if you know your team is going to forfeit and not show up, you must contact BSSC by 2pm the day of the league. Calling BSSC and leaving a message is NOT acceptable notice, you must reach someone. If you leave a message or send e-mail it is not considered notification unless you receive a reply. Failure to do so will result in forfeiting all matches and your team will be ineligible for league playoffs and/or removed from the remainder of the schedule. If you notify BSSC on time your team will be given losses for all scheduled matches, but no further penalty. Our goal will then be to update the evening schedule (taking out the missing team) so that all teams get to play their allotted number of games.
 - b. Forfeiting at game time – if your team fails to have enough players to play, but at least 1 member of your team is present there is no penalty (other than loss of game or games). Members that are present should then mix with the work team and/or opponent and play a scrimmage.

Thank you again for your interest in BSSC Volleyball. Should you have any further questions, or need more information, I can be reached via the information listed below.

Sincerely,

Laura M. Nelson
Boston Ski & Sports Club
(617) 789-4070 x 223
(617) 254-1990 (fax)
Laura@bssc.com

2011 BSSC Coed Volleyball Offerings

Volleyball leagues are Coed 6 x 6 (4 men and 2 women) & Rev Coed 4 X 4 (at least one person of the opposite gender)

- Teams play from 6-8pm every week for 8 weeks, which includes playoffs
- Fee includes 8 team shirts for 6's & 6 team shirts for 4's and prizes for division winners
- TEAMS AND INDIVIDUALS OF ALL LEVELS ARE WELCOME

***If you have more players on your roster than the allotted t-shirt total for your league, the additional t-shirts are \$5 each.**

2011 Volleyball Registration form – Please email to laura@bssc.com

- **Mondays June 6th – Arsenal Park in Watertown**
- **Thursday June 9th - Bunkerhill Community College (BHCC) in Charlestown**
- **Thursday June 9th - Brandeis University in Waltham**

Questions: Contact Laura, 617-789-4070 x 223, Laura@BSSC.com ,E-mail or Fax Registration form: 617-254-1990

ALL INFORMATION IS REQUIRED (MISSING INFORMATION WILL RESULT IN INCOMPLETE FORM)

BY FILLING OUT THIS FORM I ACKNOWLEDGE THAT I HAVE READ AND AGREE TO THE TERMS STATED

League Request (Day)		4's or 6's		Location		Start date	
Level Requested: 6's is Adv Beg/Low Int (AB/LI). Int, Int/Adv; 4' s is only Int or Adv							
Team Captain				Date of Birth			
Team Name							
Address			City			Zip	
Captain(s) Email							
Home Phone		Cell Phone		Work Phone			
Tm Color	1 st	2 nd	S	M	L	XL	XXL

COLOR CHOICES – Including but not limited to the following (choices are not guaranteed)

White	Ash Grey	Heather Grey	Charcoal	Sand	Light Blue	Ocean Blue	Indigo Blue	Royal Blue	Stone Blue	Navy Blue	Black
Pale Pink	Dark Pink	Purple	Red	Maroon	Orange	Texas Orange	Gold	Yellow	Lime Green	Kelly Green	Forest Green

*Please include payment information below. Your team is not registered until the team fee is paid in full. Upon receipt, credit cards will be charged and/or checks cashed. This card will be used for all fees associated with your team. **If paying by check, you must still include a credit card number and write in the comments section that you will be sending a check, otherwise your card will be charged.***

Mandatory Visa/MC # (NO Amex/Discover)	"No space saved w/o credit card info in this space"	Exp date:		Billing Zip Code	
If above card is someone besides the captain, please include Name, billing address and email here.	Cardholder Name				
	Street Address				
	City, State, Zip				
	Email Address				

NO TEAM SPOTS WILL BE SAVED WITHOUT CREDIT CARD INFO!!!

Please include any comments here regarding previous seasons or suggestions for this season: